**Workshop proposal – PAGES working group request**

**\*\*This proposal form is only for workshops/meetings being organized by** [**officially approved PAGES working groups**](http://pastglobalchanges.org/workinggroups/intro)**\*\***

**This document is provided to assist you in preparing your answers before you fill out the form online. It will not be accepted as an email attachment. All applications must be filled out online.**

**You must answer every question.**

Title of working group:

Title of workshop:

Location (Venue, city, country. Have you thought about the possibility of holding the event as a hybrid meeting (online and in-person element)?):

Date(s):

Type of workshop (Indicate if it is open or number-limited participation. Note: PAGES does not generally support invitation-only meetings.):

Number of participants expected:

Overview (Background information, objectives - max. 350 words):

Key speakers/participants (Name, institution, classify as contacted/confirmed and identify early-career researchers):

Amount requested (US$):

Planned use of PAGES funds (Budget details):

Other pending or secured funding (Source and amount):

Is this working group sponsored by an organization other than PAGES? (and, if so, what are they contributing to this workshop? max. 5 lines):

What is the context of this workshop in the overall working group plan? (e.g. 1st, 2nd, planning, synthesis, etc):

Products/achievements that resulted from any previous workshops of this working group:

Planned products (600-word PAGES workshop report required):

Outreach event (Do you have plans to engage with the wider community/general public via an outreach event before, during or after the meeting? PAGES encourages outreach events to attract wider interest.):

Plan for Data Stewardship (Do you plan to build a database? If yes, to which recommended repository will you submit your data?):

Stakeholder engagement (Have you considered engaging with any external stakeholders for this meeting? Please provide information. See Engaging Stakeholders under the About section of our website for more information):

Sustainability (Which practical actions do you plan on taking to make your workshop more environmentally sustainable?):

Contact person first name:

Contact person last name:

Contact person affiliation:

Contact person postal address:

Contact person email (please enter only one address):

Workshop website (if applicable):

Name of PAGES SSC liaison (you must contact them before submitting this proposal):