**New working group proposal/application form**

**All details can be found here:** <https://pastglobalchanges.org/support/new-wg-proposal>

**This document is provided to assist you in preparing your answers before you fill out the form online. It will not be accepted as an email attachment. All applications must be filled out online.**

**You must answer every question.**

Contact person first name (max. 20 characters):

Contact person last name (max. 20 characters):

Contact person email (please enter only ONE address – max. 255 characters):

Contact person affiliation (max. 60 characters):

Contact person postal address (max. 100 characters):

Name of PAGES SSC liaison (you must contact an SSC member before submitting this proposal – max. 60 characters):

Title of working group (max. 100 characters):

Workshop website (max. 255 characters):

Title of workshop (max. 100 words):

Location (Venue, city, country. Have you thought about the possibility of holding the event as a hybrid meeting (online and in-person element)? – max. 255 characters):

Date(s) (max. 255 characters):

Type of workshop (max. 255 characters):

Number of participants expected (max. 6 characters):

Overview (Background information, objectives, etc. – 350 words):

Key speakers/participants (Name, institution, classify as contacted/confirmed, and identify early-career researchers – max. 350 words):

Geographic representation of participants (international, continental, national, etc. – max. 255 characters):

Diversity, equality and inclusion (E.g. How did you consider diversity/ equality/ inclusion in/for participants, speakers, lecturers, mentors, etc.? – max. 300 words):

Amount requested (US$) (max. 12 characters):

Planned use of PAGES funds (Budget details – max. 500 words):

Other pending or secured funding (Source and amount – max.500 words):

Is this working group sponsored by an organization other than PAGES? (If so, what are they contributing to this workshop? – max. 100 words)

What is the context of this workshop in the overall working group plan? (E.g. 1st, 2nd, planning, synthesis, etc. – max. 500 words):

Products/achievements that resulted from any previous workshops of this working group (max. 500 words)

Planned products (650-word PAGES Magazine workshop report required – max. 650 words):

Outreach event (Do you have plans to engage with the wider community/general public via an outreach event before, during or after the meeting? PAGES encourages outreach events to attract wider interest. – max. 500 words):

Plan for Data Stewardship (Do you plan to build a database? If yes, to which recommended repository will you submit your data? – max. 500 words):

Stakeholder engagement (Have you considered engaging with any external stakeholders for this meeting? Please provide information. See [Engaging Stakeholders](https://pastglobalchanges.org/about/stakeholders/introduction) in the About section of our website for more information.- max. 500 words):

Sustainability (Which practical actions do you plan on taking to make your workshop more environmentally sustainable? – max. 500 words):